



## LEICESTERSHIRE SECONDARY EDUCATION AND INCLUSION PARTNERSHIPS OFFER TO SCHOOLS 2023-2024

Following the difficulties that schools and Partnerships faced in 22-23 and the work that LA officers, school leaders, Chairs of Partnership and Partnership staff have undertaken the SEIPS are now in the position to clarify and renew their offer to their schools.

New to Leicestershire? The County does not have a secondary Pupil Referral Unit. Pupils “at risk” of exclusion are supported by our Partnership arrangements.

- We seek to enable schools to make a graduated response to the needs of young people in their care
- We are working to strengthen the links with SEND systems and processes in the county

Each SEIP offers:

- Access to Inclusion Forums
- Referral processes that enable schools to actively participate in decisions about access to resources
- In school support
- Out of school support for KS3 pupils
- Out of school support to KS4 pupils

The following pages describe the offer made by Loughborough and North Charnwood Inclusion Partnerships (LNCIP) to partner schools.

Partnerships face the same recruitment issues currently as schools. LNCIP will aim to keep schools updated if adjustments are needed to the offer in the light of these challenges



## Loughborough and North Charnwood Inclusion Partnership LNCIP

<b><u>Inclusion Forum</u></b>	The Inclusion Forums are aimed at enabling schools to get advice and support from a range of experts and agencies in order to find ways forward pupils who are not thriving in school. If you are not sure what to do next to support a pupil bring the case to an IF.
<b>How often do you meet?</b>	About once a month on Teams. Dates are published at <a href="https://www.leicsseips.org/inclusion-forums">https://www.leicsseips.org/inclusion-forums</a>
<b>Who will normally be at the discussion?</b>	The Partnership SENCO, and Partnership Director, an LCC Educational Psychologist, NHS Care Navigator, LCC Inclusion Team rep, Reps from other LCC services including Autism Team and Children and Families Well-being Service when available.
<b>How do I get a case discussed</b>	Use the Referral Form available at <a href="https://www.leicsseips.org/making-a-referral">https://www.leicsseips.org/making-a-referral</a> Anonymous cases can be discussed if parental consent has not been given – a referral form is still required.
<b>What can I expect from the discussion</b>	Clear advice, links to resources and services that might be useful, guidance on developing a SEND plan or its equivalent, advice on pathways to services, direct support from services such as CFWS or Partnership staff.



<b><u>Referral to Partnership</u></b>	The Local Authority has given to local school groups the money that, in other areas, might be spent on Pupil Referral Unit for excluded pupils. This is on the condition that the schools work in partnership to use the money. When you make a referral you are, in effect, asking your group of schools to give you access to the resources that the money buys.
<b>Who do I refer?</b>	Pupils who are “at risk” of exclusion from school – mainly those with semh needs. <u>Together we seek to ensure a graduated response</u> . Schools are asked to ensure that they refer to the Inclusion Forum first. Schools will then be in a position to provide evidence of “Plan Do Review” as part of in school support for the pupil prior to referral.
<b>How do I submit a referral</b>	<ul style="list-style-type: none"><li>• Use the Referral Form available at <a href="https://www.leicsseips.org/making-a-referral">https://www.leicsseips.org/making-a-referral</a>.</li><li>• For full or part time Programme managed students a valid PO number for the student’s funding (AWPU, PP, EHCP) should be sent to the Partnership along with the Referral form. The PO should be from the date of referral, and for the rest of the academic year. We are unable to accept new students without having a purchase order number first.</li></ul>
<b>Why do you need so much information?</b>	<ul style="list-style-type: none"><li>• In order to properly prepare any new provision for the pupil so that it is as effective as possible in addressing the issues that have led to the referral,</li><li>• In order to track the impact of the provision and measure progress so that provision for individual pupils can be adjusted,</li><li>• In order measure the success of the provision overall and thus be accountable for this use of resources.</li></ul>
<b>How will the referral be processed and decided?</b>	The Partnership SENCO will receive the referral and discuss it with the Director. You will be asked to present the case at a Core Group Meeting. The decision taken by the meeting will be followed up by the Coordinator – making contact with parents if needed.
<b>Where will that decision be taken?</b>	Core Group Dates are available here: <a href="https://www.leicsseips.org/meeting-dates">https://www.leicsseips.org/meeting-dates</a>
<b>What are the possible outcomes from a referral?</b>	Outcomes from a panel discussions include: <ul style="list-style-type: none"><li>• Referral back to IF,</li><li>• School to continue working with student using advice shared at Panel,</li><li>• Partnership offers in school support,</li><li>• Partnership offers part time or full time “Programme Management” outside of school.</li></ul>



**Partnership “in school support”**  
**What is the offer?**

1. The Partnership will offer limited support and advice to schools including visiting schools to work alongside staff directly involved with pupils.
2. A Partnership Engagement Officer offers one to one support to pupils who have semh needs that are characterised by low attendance and engagement.
3. The Partnership will actively support Managed Moves and Fresh Starts for pupils if they move between schools in the partnership and asks that these are considered at Core Group Meetings.
4. The SEIPS web site offers advice to schools who may wish to arrange placements for pupils in Alternative Provision independently. We strongly recommend that schools should refer to this advice and our data base of APs. Go to <https://www.leicsseips.org/links-to-ap-lists-and-reports>

**Who are the staff members offering this support?**

The Partnership Director and other staff  
Partnership Engagement Officer (vacancy)

**What arrangements might I need to make to facilitate this support**

Refer using the Referral Form

**What is the cost to the school?**

No charge



**KS3 aged pupils’  
“out of school  
support”  
What is the offer?**

Year 7 and 8 pupils will normally be offered one day per week in the LNCIP Centre and 2 days in alternative placements with two days back in their home school. Year 9 pupils will be offered 2 days in the LNCIP Centre and 3 days at AP. Programmes are designed to be a “best fit” for individual pupils and are reviewed regularly.

The goals are to:

- develop a better assessment of need than has been possible in school,
- offer some access to therapeutic support,
- either work with the school SENCO and SENA to secure a long term specialist placement,
- or prepare the pupil for a return to the roll school or another school in the locality.

**How many places does the Partnership aim to offer?**

9

**How long will the placement last?**

Regular reviews address the question “Is this pupil able to return to mainstream”.

**How many Partnership staff are involved in delivering the offer, who are they and what are their roles?**

See below - KS4 section

**What is the role of school staff in supporting the placement?**

see below – KS4 section

**What is the cost to the school?**

see below KS4 section



**KS4 aged pupils’  
“out of school  
support”  
What is the offer?**

Full or part time programmes organised, managed and delivered by staff employed by the Partnership and/or commissioned alternative providers. These are designed to be a “best fit” to meet the needs of each pupil to get them “back on track”. The goals are to:

- get them back to school or successfully transition into post 16 provision.
- maximise their chances to achieve a range of outcomes at the end of Year11.

**How many places does the Partnership aim to offer?**

26

**How long will the placement last?**

Regular reviews address the question “Is this pupil able to return to mainstream”. Our expectation is that this is more challenging for KS4 pupils

**How many Partnership staff are involved in delivering the offer, who are they and what are their roles?**

Director of LNCIP .8fte  
 SENCO circa .2fte  
 Coordinator (operational lead)  
 2 fte teachers of English and Maths  
 1 HLTA  
 2 TA’s (vacancies)  
 0.5 admin

**What is the role of school staff in supporting the placement?**

1. The school needs to follow our guidance about Ofsted preparations at <https://www.leicsseips.org/schools-advice> (see orange box).
2. School staff must continue to monitor attendance – daily information is supplied by LNCIP. The School remains accountable and responsible for chasing attendance
3. School staff should visit their pupils in any settings they are placed in at least termly.
4. School staff should participate in reviews.
5. The school SENCO remains responsible for any actions related to SEND status including formal assessment preparation and EHCP reviews.
6. Schools need to ensure that Partnership staff can make swift contact with a DSL. Whilst partnership staff will respond swiftly to safeguarding concerns the school remains accountable for safeguarding.

**What is the cost to the school?**

Schools using a place are charged the pro rata average pupil cost, pupil premium and any additional SEND funding.



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## Need to know more?

New to Leicestershire? What are these SEIPS for? <https://www.leicsseips.org/schools>

## For anything else:

Go to

<https://www.lncip-cit.co.uk/>

or

<https://www.leicsseips.org/>

## CONTACT DETAILS FOR THE PARTNERSHIP AT

[https://www.leicsseips.org/about\\_us](https://www.leicsseips.org/about_us)