

## LEICESTERSHIRE SECONDARY EDUCATION AND INCLUSION PARTNERSHIPS OFFER TO SCHOOLS 2024-2025

In 24 – 25 the SEIPS continue to make a broad offer to schools to enable them to seek additional support for pupils “at risk” of exclusion. Our aim continues to enable schools to avoid the use of permanent exclusion by supporting them in accessing advice and additional resources that enable them to identify and meet the underlying needs of pupils.

New to Leicestershire? The County does not have a secondary Pupil Referral Unit. Pupils “at risk” of exclusion are supported by our Partnership arrangements.

- We seek to enable schools to make a graduated response to the needs of young people in their care
- We are working to strengthen the links with SEND systems and processes in the county

### Each SEIP offers:

- Access to Inclusion Forums,
- Referral processes that enable schools to actively participate in decisions about access to resources,
- In school support,
- Out of school support for KS3 pupils,
- Out of school support to KS4 pupils.

The following pages describe the offer made by Hinckley and Bosworth Education Partnership (HBEP) to partner schools.

Partnerships face the same recruitment issues currently as schools. HBEP will aim to keep schools updated if adjustments are needed to the offer in the light of these challenges.

## Hinckley and Bosworth Education Partnership, HBEP

### **Inclusion Forum**

The Inclusion Forums are aimed at enabling schools to get advice and support from a range of experts and agencies in order to find ways forward pupils who are not thriving in school. If you are not sure what to do next to support a pupil bring the case to an IF.

### **How often do you meet?**

Once a month on Teams. Dates are published at <https://www.leicsseips.org/inclusion-forums>

### **Who will normally be at the discussion?**

HBEP Director (Chair), an LCC Educational Psychologist, NHS Care Navigator, LCC Inclusion Team rep, Reps from other LCC services

### **How do I get a case discussed**

Use the Inclusion Forum Referral Form available at <https://www.hinckleyandboswortheeducationpartnership.co.uk/support-for-pupils>  
Anonymous cases can be discussed if parental consent has not been given – a referral form is still required

### **What can I expect from the discussion**

Clear advice, links to resources and services that might be useful, guidance on developing a SEND plan or its equivalent, advice on pathways to services, direct short term support from services such as CFWS

## **Referral to Partnership**

The Local Authority has given to local school groups the money that, in other areas, might be spent on Pupil Referral Unit for excluded pupils. This is on the condition that the schools work in partnership to use the money. When you make a referral you are, in effect, asking your group of schools to give you access to the resources that the money buys.

## **Who do I refer?**

Pupils who are “at risk” of exclusion from school

## **How are cases causing concern raised for discussion prior to referral?**

Cases are discussed with the HBEP Director in advance of a referral being made; this is to triage the best pathway for the child.

## **How do I submit a referral**

Use the Referral Form available at <https://www.hinckleyandboswortheeducationpartnership.co.uk/policies-and-forms>  
This includes submission of a completed McSherry RRS baseline and a SEND Plan or EHCNA/EHCP when uploading the form.

## **Why do you need so much information?**

In order to:

- properly prepare any new provision for the pupil so that it is as effective as possible in addressing the issues that have led to the referral
- track the impact of the provision and measure progress so that provision for individual pupils can be adjusted
- measure the success of the provision overall and thus be accountable for this use of resources
- create a Commissioning agreement between the school and HBEP

## **How will the referral be processed and decided?**

The Deputy Partnership Coordinator will arrange an admission meeting with staff from your school and pupil/family at our centre in Hinckley. Following this, an induction visit is planned for pupil/family using our Transition Support Manager.

## **What are the possible outcomes from a referral?**

Outcomes from a panel discussions include:

- Referral back to IF
- School to continue working with student using advice shared at Panel
- School to commission a part time AP offer themselves
- Partnership offers part time or full time “Programme Management” outside of school

**Partnership “in school support”  
What is the offer?**

1. HBEP schools are being supported by HBEP to use Thrive as a tool for identifying and assessing SEMH needs and planning interventions. We are collectively training to implement Thrive in our schools in 2425 and upskilling school staff to work in a trauma-informed way in responding to SEMH behaviour.
2. ‘Connect’ group - all schools have one place on an external intervention group run across six weeks by HBEP staff to shine a light on the underlying causes for behaviour and to use SNAP-B profiling to provide strategies to home and school. There are five of these groups across 2425 at two sites.
3. The Partnership Director offers advice and guidance to schools as part of the process of “triaging” cases.
4. The SEIPS web site offers advice to schools who may wish to arrange placements for pupils in Alternative Provision independently. We strongly recommend that schools should refer to this advice and our data base of APs. Go to <https://www.leicsseips.org/links-to-ap-lists-and-reports>

**Who are the staff members offering this support?**

Partnership Director, ten staff across the schools who are training as Thrive Licensed Adolescent Practitioners, HBEP staff running the ‘Connect’ group

**What arrangements might I need to make to facilitate this support**

See HBEP web site for dates and referral process for the ‘Connect’ group

**What is the cost to the school?**

No charge

**KS3 aged pupils’  
“out of school  
support”  
What is the offer?**

Full or part time programmes organised, managed and delivered by staff employed by the Partnership and/or commissioned alternative providers. These are designed to be a “best fit” to meet the needs of each pupil to get them “back on track”. The goals are to:

- develop a better assessment on need than has been possible in school,
- either work with the school SENCO and SENA to secure a long term specialist placement for the pupil,
- Or prepare the child for a return to school

**How many places does the Partnership aim to offer?**

HBEP is planning for approximately 30 students at KS3 and 30 at KS4 with centres at Glenfield, Earl Shilton and Hinckley

**How long will the placement last?**

Regular half termly reviews address the question “Is this pupil able to return to mainstream”.

**How many Partnership staff are involved in delivering the offer, who are they and what are their roles?**

Partnership Director  
Deputy Partnership Coordinator  
Inclusion Support Manager  
Transition Support Manager (P/T)  
2 Outreach Worker  
3 Teaching Staff  
2 Support Staff  
1.5 Admin Staff

**What is the role of school staff in supporting the placement?**

see below – KS4 section

**What is the cost to the school?**

HBEP allocates a quota of places to schools each year. Schools using a quota place are charged the pro rata average pupil cost, pupil premium and any additional SEND funding. Schools using additional places are charged £100 per day

**“Early warning system”**

**Amber alert.** We will let our partner schools and the LA Inclusion Team know that we are approaching maximum capacity for our KS3 provision when we at 80% of capacity

**KS4 aged pupils’ “out of school support”**  
**What is the offer?**

Full or part time programmes organised, managed and delivered by staff employed by the Partnership and/or commissioned alternative providers. These are designed to be a “best fit” to meet the needs of each pupil to get them “back on track”. The goals are to:

- get them back to school or successfully transition into post 16 provision.
- maximise their chances to achieve a range of outcomes at the end of Year 11.

**How many places does the Partnership aim to offer?**

HBEP is planning for approximately 30 students at KS3 and 25 at KS4 with centres at Glenfield, Earl Shilton and Hinckley

**How long will the placement last?**

Regular half termly reviews address the question “Is this pupil able to return to mainstream”.

**How many Partnership staff are involved in delivering the offer, who are they and what are their roles?**

See KS3

**What is the role of school staff in supporting the placement?**

1. The school needs to follow our guidance about Ofsted preparations at <https://www.leicsseips.org/schools-advice> (see orange box)
2. School staff must continue to monitor attendance – daily - information is supplied through the CLM system.
3. School staff should visit their pupils in any settings they are placed in at least half termly.
4. School staff should participate in reviews every six weeks.
5. The school SENCO remains responsible for any actions related to SEND status including formal assessment preparation and EHCP reviews.
6. Schools need to ensure that Partnership staff can make swift contact with a DSL. Whilst partnership staff will respond swiftly to safeguarding concerns the school remains accountable for safeguarding.

**What is the cost to the school?**

HBEP allocates a quota of places to schools each year. Schools using a quota place are charged the pro rata average pupil cost, pupil premium and any additional SEND funding. Schools using additional places are charged £100 per day

## “Early warning system”

Amber alert. We will let our partner schools and the LA Inclusion Team know that we are approaching maximum capacity for our KS4 provision when we at 80% of capacity

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## Need to know more?

New to Leicestershire? What are these SEIPS for? <https://www.leicsseips.org/schools>

## For anything else:

Go to

<https://www.hinckleyandboswortheeducationpartnership.co.uk>

or

<https://www.leicsseips.org/>

## CONTACT DETAILS FOR THE PARTNERSHIP AT

[https://www.leicsseips.org/about\\_us](https://www.leicsseips.org/about_us)