

LEICESTERSHIRE SECONDARY EDUCATION AND INCLUSION PARTNERSHIPS OFFER TO SCHOOLS 2023-2024

Following the difficulties that schools and Partnerships faced in 22-23 and the work that LA officers, school leaders, Chairs of Partnership and Partnership staff have undertaken the SEIPS are now in the position to clarify and renew their offer to their schools.

New to Leicestershire? The County does not have a secondary Pupil Referral Unit. Pupils "at risk" of exclusion are supported by our Partnership arrangements.

- We seek to enable schools to make a graduated response to the needs of young people in their care
- We are working to strengthen the links with SEND systems and processes in the county

Each SEIP offers:

- Access to Inclusion Forums,
- Referral processes that enable schools to actively participate in decisions about access to resources,
- In school support,
- Out of school support for KS3 pupils,
- Out of school support to KS4 pupils.

The following pages describe the offer made by Hinckley and Bosworth Education Partnership (HBEP) to partner schools.

Partnerships face the same recruitment issues currently as schools. HBEP will aim to keep schools updated if adjustments are needed to the offer in the light of these challenges.

Hinckley and Bosworth Education Partnership, HBEP

Inclusion Forum

The Inclusion Forums are aimed at enabling schools to get advice and support from a range of experts and agencies in order to find ways forward pupils who are not thriving in school. If you are not sure what to do next to support a pupil bring the case to an IF.

How often do you meet?

About once a month on Teams. Dates are published at <https://www.leicsseips.org/inclusion-forums>

Who will normally be at the discussion?

The Partnership Coordinator, an LCC Educational Psychologist, NHS Care Navigator, LCC Inclusion Team rep, Reps from other LCC services

How do I get a case discussed

Use the Inclusion Forum Referral Form available at <https://www.hinckleyandboswortheeducationpartnership.co.uk/policies-and-forms>
Anonymous cases can be discussed if parental consent has not been given – a referral form is still required

What can I expect from the discussion

Clear advice, links to resources and services that might be useful, guidance on developing a SEND plan or its equivalent, advice on pathways to services, direct short term support from services such as CFWS

Referral to Partnership

The Local Authority has given to local school groups the money that, in other areas, might be spent on Pupil Referral Unit for excluded pupils. This is on the condition that the schools work in partnership to use the money. When you make a referral you are, in effect, asking your group of schools to give you access to the resources that the money buys.

Who do I refer?

Pupils who are “at risk” of exclusion from school

How are cases causing concern raised for discussion prior to referral?

There are two Panels – one for schools in the Hinckley area and one for those in the Bosworth area. Cases are brought for discussion here to signpost to managed move, IF or referral to HBEP.

How do I submit a referral

Use the Referral Form available at <https://www.hinckleyandboswortheeducationpartnership.co.uk/policies-and-forms>

This includes submission of a completed McSherry RRS baseline and a SEND Plan or EHCNA/EHCP when uploading the form.

Why do you need so much information?

In order to:

- properly prepare any new provision for the pupil so that it is as effective as possible in addressing the issues that have led to the referral
- track the impact of the provision and measure progress so that provision for individual pupils can be adjusted
- measure the success of the provision overall and thus be accountable for this use of resources
- create a Commissioning agreement between the school and HBEP

How will the referral be processed and decided?

The Partnership Coordinator will attend a meeting at your school to complete an admission and arrange an induction visit for pupil/family

What are the possible outcomes from a referral?

Outcomes from a panel discussions include:

- Referral back to IF
- School to continue working with student using advice shared at Panel
- School to commission a part time AP offer themselves
- Partnership offers part time or full time “Programme Management” outside of school

Partnership “in school support”
What is the offer?

1. The Partnership runs a programme of six meetings per year for Inclusion practitioners in schools to share best practice, receive contributions from visiting speakers, share in training etc.
2. The Partnership Co-ordinator offers advice and guidance to schools as part of the process of “triaging” cases.
3. In the longer term the Partnership aims to offer support to schools by working alongside those who directly support students of concern.
4. The SEIPS web site offers advice to schools who may wish to arrange placements for pupils in Alternative Provision independently. We strongly recommend that schools should refer to this advice and our data base of APs. Go to <https://www.leicsseips.org/links-to-ap-lists-and-reports>

Who are the staff members offering this support?

Partnership Co-ordinator

What arrangements might I need to make to facilitate this support

See HBEP web site for meeting dates. Email Coordinator

What is the cost to the school?

No charge

**KS3 aged pupils’
“out of school
support”
What is the offer?**

Full or part time programmes organised, managed and delivered by staff employed by the Partnership and/or commissioned alternative providers. These are designed to be a “best fit” to meet the needs of each pupil to get them “back on track”. The goals are to:

- develop a better assessment on need than has been possible in school,
- either work with the school SENCO and SENA to secure a long term specialist placement for the pupil,
- Or prepare the child for a return to school

How many places does the Partnership aim to offer?

HBEP is planning for approximately 25 students at KS3 and 25 at KS4 with centres at Glenfield and Hinckley

How long will the placement last?

Regular half termly reviews address the question “Is this pupil able to return to mainstream”.

How many Partnership staff are involved in delivering the offer, who are they and what are their roles?

Partnership Coordinator
Inclusion Support Manager
Transition Support Manager
Outreach Worker
2 Teaching Staff
2 Support Staff

What is the role of school staff in supporting the placement?

see below – KS4 section

What is the cost to the school?

HBEP allocates a quota of places to schools each year. Schools using a quota place are charged the pro rata average pupil cost, pupil premium and any additional SEND funding. Schools using additional places are charged £100 per day

**KS4 aged pupils’
“out of school
support”
What is the offer?**

Full or part time programmes organised, managed and delivered by staff employed by the Partnership and/or commissioned alternative providers. These are designed to be a “best fit” to meet the needs of each pupil to get them “back on track”. The goals are to:

- get them back to school or successfully transition into post 16 provision.
- maximise their chances to achieve a range of outcomes at the end of Year 11.

How many places does the Partnership aim to offer?

HBEP is planning for approximately 25 students at KS3 and 25 at KS4 with centres at Glenfield and Hinckley

How long will the placement last?

Regular half termly reviews address the question “Is this pupil able to return to mainstream”.

How many Partnership staff are involved in delivering the offer, who are they and what are their roles?

See KS3

What is the role of school staff in supporting the placement?

1. The school needs to follow our guidance about Ofsted preparations at <https://www.leicsseips.org/schools-advice> (see orange box)
2. School staff must continue to monitor attendance – daily - information is supplied through the CLM system.
3. School staff should visit their pupils in any settings they are placed in at least half termly.
4. School staff should participate in reviews every six weeks.
5. The school SENCO remains responsible for any actions related to SEND status including formal assessment preparation and EHCP reviews.
6. Schools need to ensure that Partnership staff can make swift contact with a DSL. Whilst partnership staff will respond swiftly to safeguarding concerns the school remains accountable for safeguarding.

What is the cost to the school?

HBEP allocates a quota of places to schools each year. Schools using a quota place are charged the pro rata average pupil cost, pupil premium and any additional SEND funding. Schools using additional places are charged £100 per day

Need to know more?

New to Leicestershire? What are these SEIPS for? <https://www.leicsseips.org/schools>

For anything else:

Go to

<https://www.hinckleyandboswortheeducationpartnership.co.uk>

or

<https://www.leicsseips.org/>

CONTACT DETAILS FOR THE PARTNERSHIP AT

https://www.leicsseips.org/about_us